



STEPS

Management Standards

MGT Standard 1 – The institution is a good steward of its resources held in the public trust.

MGT Standard 2 – The institution is committed to public accountability and is transparent in its mission and its operations.

MGT Standard 3 – The institution's cultures, policies, and procedures are inclusive and equitable.

MGT Standard 4 – The composition, qualifications, and diversity of the institution's leadership, staff, and volunteers enable it to carry out the institution's mission and goals.

MGT Standard 5 – The governing authority, staff, and volunteers legally, ethically, and effectively carry out their responsibilities.

MGT Standard 6 – The institution legally, ethically, and responsibly acquires, manages, and allocates its financial resources in a way that advances its mission.

MGT Standard 7 – The institution operates in a fiscally responsible manner that promotes its long-term sustainability.

MGT Standard 8 – The institution allocates its space and uses its facilities to meet the needs of collections, staff, audience, and community.

MGT Standard 9 – The institution has appropriate measures to ensure the safety and security of people, its collections and/or objects, and the facilities it owns or uses.

MGT Standard 10 – The institution has an effective program for the care and long-term maintenance of its facilities.

MGT Standard 11 – The institution is clean and well-maintained and provides for the visitors' needs.

MGT Standard 12 – The institution takes appropriate measures to protect itself against potential risk and loss.

MGT Standard 13 – The institution complies with local, state, and federal laws, codes, and regulations applicable to its facilities, operations, and administration.

MGT Standard 14 – The institution engages in ongoing and reflective institutional planning that includes involvement of its audiences and community, and other stakeholders.

MGT Standard 15 – The institution establishes measures of success and uses them to evaluate and adjust its activities.

MGT Standard 16 – The institution appropriately manages its records both for current business needs and to maintain a permanent record of its activities.

MGT Standard 17 – The institution is aware of issues associated with environmental sustainability and takes steps to conserve resources and protect the environment at the level appropriate for its capacity.

MGT Standard 18 – The institution is aware that current and innovative technologies can help further its mission, and it employs technology at the level appropriate for its needs and responsibilities.